



# SIXT AMADEUS BOOKING GUIDE

## **CONTENT**

P.03	SIXT RENT A CAR
P.03	General useful information
P.03	Availability requests and rates
P.04	Scrolling functions
P.04	Direct car sell
P.06	Car sell with reference to an air segment in the PNR
P.06	Car availability / car sell with reference to a location list
P.07	Delivery / collection service
P.07	Additional command entries
P.08	How to display reservation details
P.09	How to change a reservation
P.09	How to cancel a reservation
P.09	eVoucher
P.10	Codes
P.12	SIXT VAN & TRUCK
P.13	SIXT SPORTS AND LUXURY CARS



### **SIXT RENT A CAR**

#### **GENERAL USEFUL INFORMATION**

GGCARSX	general information pages for SIXT Rent a Car
CLSXMUC	retrieving a location list, e.g. MUC for Munich and surroundings
GGCARSXMUC	retrieving various location policies (e.g. opening hours, addresses, etc.)
IG	ignore and reject transactions
ET or ER	complete and store transactions (sell, change, cancel, etc.) Please always remember to either complete and store your transactions (ET, ER) or ignore and reject obsolete transactions (IG)

Please note: The easiest way to find the nearest SIXT locations and corresponding GDS codes based on an address or point of interest is available online at sixt.com → find a location.

#### **AVAILABILITY REQUESTS AND RATES**

The CA query (Car Availability) shows you all available vehicles in the desired rental period at a specific location, taking into account the respective CD number provided.

Please note: The CD must always be entered directly in the CA query. If this is not done and you only check the vehicle availability without entering a CD number, the system will calculate a public rate. Amadeus cannot process a later addition of the CD during CarSells and will continue to calculate public rates instead of the corporate rate you desire.

CASXFRA22NOV-0/ARR-0900-1800	CA for Frankfurt Airport, date, arrival 09:00h, same day return 18:00h
CASXFRA22NOV-1/ARR-10a-5p	CA for Frankfurt Airport, date, arrival 10 am, returning the next day at 5 pm
CASXMUCC0120NOV-1/ARR-10a-10a	CA for SIXT Munich city location MUCC01 (see "CLSXMUC - retrieving a location list")
CASXS2	CA referring to an air segment, e.g. segment 2
CASXLHR11JAN-7/ARR-1130-2000/ FC-EUR	CA with conversion to a currency other than the local currency, e.g. EUR instead of GBP (conversion based on standard Amadeus information)
CASXMUC18MAR-22MAR/ARR-1800-1800/ VT-FDMR	CA for a specific car group (e.g. FDMR)
CA/FC-*	return to local currency
CASXFRA22NOV-1/VT-CDMR/ ARR-1200-1200/CD-SX791234	CA with a corporate discount (CD) number returning negotiated rates and conditions. CD-Number can be entered either with or without the prefix "SX"

#### **Scrolling functions**

MD	move down to next (results-) page
MU	move up to previous (results-) page
MN	change request to next day (one day later)
MY	change request to previous day (one day earlier)
MPCA	change to previous car availability result
MPCL	change to previous location list display
MPCR	change to previous car rate feature display

#### Direct car sell from car availability

CS1	direct car sell for offer in line 1
CS2/P2	direct car sell for offer in line 2, driver will be passenger 2 of the PNR
CS3/SI-PREF BMW	direct car sell for offer in line 3 with additional special information, e.g. customer prefers BMW

#### Corporate discounts

#### **Examples for using different kinds of customer numbers**

CD-SX791234	enter a company's corporate discount (CD) number. In order to retrieve the correct rate you can enter the numeric SIXT CD number with "SX" or without "SX" in front of the CD number. (example: customer gives you CD number 791234, use SX791234 or 791234 for GDS entries)
ID-1234567	SIXT personal loyalty number (identifying a certain driver profile that may store additional information on this specific driver in the background)

This is an example for a direct sell at a negotiated corporate rate for a driver holding a SIXT loyalty card number: CSSXMUC29AUG-2/VT-ECMR/ARR-1000-1000/CD-SX791234/ID-1234567

**Please note:** If you wish to place a reservation at a negotiated corporate rate please remember to always use the CD number in your GDS commands (availability and sell). If no CD number is used public rates will be returned and reserved. Adding a CD number into an existing reservation will not automatically change the reserved rate.

Please use commands /CD- and /ID- only for the intended information (CD for company contract numbers and agency rate codes only; ID for personal loyalty card numbers only).

Providing your agency number is not necessary. Your agency number will be transmitted automatically in the background. Entering your agency number in the /CD- command will NOT return agency rates. Instead agency rates are being returned with special CD numbers that need to be entered using the /CD- command. Please ask your SIXT contact or your SIXT Travel Agency Hotline in case you are unsure which agency rates and CD numbers should be used.

#### **RATE INFORMATION**

#### CA display and rate information

rate information and details for offer in line 4 will be displayed (the command CR requires an active availability display CASX...)

CR4

CR4

\*\*\* SIXT COMPLETE ACCESS PLUS RATE FEATURES \*\*\* \* TERMS & CONDITIONS PLEASE USE GGCARSXXX (XX - COUNTRY LETTER TH22JUN17/09:00-TH22JUN17/18:00 1) EUR 73.30 RATE IS AVAILABLE RATE INFORMATION ---- R - RAT ESTIMATED TOTAL / CURRENCY: EUR 105.97 INCLUSIVE OF 73.30 BASE RATE 1DAY /0 HOUR (INC. OF General coverage ) TAX - TAX 16.92 AIRPORT SURCHARGE 15.75 RATE CURRENCY: EUR 73.30/ 0.19 TAX INFORMATION ------ T - TAX 16.92 EUR PER RENT TAX - TAX \*INCL IN ESTIMATED\* SURCHARGES ----- S - SUR - AIRPORT SURCHARGE \*INCL IN ESTIMATED\*

SURCHARGES ----- S - SUR
- AIRPORT SURCHARGE \*INCL IN ESTIMATED\*
21.50 PERCENT
- ADDITIONAL DRIVER \*OPTIONAL\*

MORE

#### Car Sell

reservation will be made based on details, rate and conditions from offer in line 4

2 CCR SX HK1 FRA 22JUN 22JUN CDMR/BS-00059555/ARR-0900
/ES-\*SX\*EUR 105.97 1D/LC-FRAT01/NM-NEVER WILLIAN MR
/PUP-FRAT01\*HUGO-ECKENER-RING/MIETWAGENZ./RB-\*SX\*EUR73.30
BR-1DY/RC-CXA/RG-\*SX\*EUR 73.30 0.19 400 DY/RT-1800
/CF-9850569845 \*SX+
\*\*SEE RTSVCC\*\*

#### Explanation of price details included in a car segment

ES-*SX*EUR 105.97 1D	estimated total price incl. all mandatory and optional additional charges, additional equipment and VAT
RB-*SX*EUR 73.30 BR-1DY	net base rate (in this example per day = 1DY)
RG-*SX*EUR 73.30 0.19 400 DY	daily rate without VAT, unit price for extra miles/kilometers per mile/kilometer, amount of miles/kilometers already included (additional information in "Codes" on page 10)

#### **DIRECT CAR SELL WITHOUT REFERENCE TO ANOTHER SEGMENT**

#### Example for a reservation at an airport location

CSSXMUC250CT-2/ARR-1000-1000/VT-FDMR

CSSX	car sell SIXT Rent a Car
MUC	pick-up location: Munich Airport
250CT-2	pick-up date: October 25th for 2 days until October 27th
/ARR-1000-1000	pick-up time: 10:00 am; return time: 10:00 am
/VT-FDMR	car group: FDMR

#### Example for a reservation at an airport location

CSSXMUCC01250CT-2/ARR-1000-1000/VT-FDMR

#### CAR SELL WITH REFERENCE TO AN AIR SEGMENT IN THE PNR

CSSXS2/VT-FDMR direct car sell referring to segment 2 of the PNR, car group: FDMR

Relevant information from the air segment will automatically be retrieved and used for rental dates and times. Also the flight number of the inbound flight will be included in the car reservation and used as arrival information. Please double-check if all this matches your customer's needs.

#### CAR AVAILABILITY / CAR SELL WITH REFERENCE TO A LOCATION LIST

CLSXMUC	retrieve car location list for SIXT in Munich and surroundings
CAAA18APR-2/ARR- 1000-1000	display all available offers (car availability) for given period of time at SIXT location listed in line AA of the previous location list. Availability list will return public rates as no CD number is given in this CA command example
CSAB18APR-2/ARR- 1000-1000/VT-FDMR/ CDSX791234	direct car sell for car group FDMR and given period of time at SIXT location listed as line AB in previous location list. Reservation at negotiated CD rate as CD number is given in CS command



#### **DELIVERY / COLLECTION SERVICE**

Please enter the address(es) to/from which the car needs to be delivered/collected to/from as part of the normal car sell command in the following structured command format:

/DEL-	opening address detail section for delivery address	
/COL-	opening address detail section for collection address	
followed by address information as follows:		
A1-	address (street name + house number)	
CI-	city	
CO-	country code	
ST-	optional province code (Canada, Australia and US)	
ZP-	ZIP code	
PH-	phone number for operational questions (e.g. key drop)	

#### For example:

.../DEL-A1-10 Example Sqare-Cl-London-CO-GB-ZP-SE19SG-PH-2074589 .../COL-A1-10 Charly St-Cl-London-CO-GB-ZP-SE39SK-PH-204239

or in case addresses for delivery and collection are identical:

#### DEL-A1-.../COL-SAME

**Please note:** A smooth DEL service can only be provided if the reservation including payment method has been made. Additionally, we require the driver's personal information (/ID-123456 or /EM-test@test.com). Please note that Amadeus cannot calculate prices for the DEL/COL service. You can submit your DEL/COL request to the queue (MUCSX5100/0) for verification or price information. For COL, please return the vehicle fully fuelled and contact us at +49 89 660 600 60 by phone. Only after this step, the rental will be concluded.

#### **ADDITIONAL COMMAND ENTRIES**

/ARR-	arrival time for car rental (pick-up)
/BN-	company specific billing number that stores invoice/eVoucher information
/BR-	additional booking references (e.g. cost center, project number) you can enter up to three references, please separate them with a hyphen (e.g. /BR-KS2123-PR4225-AU234 max. 24 characters)
/CD-	corporate discount number
/DD-	drop off date
/DO-	drop off location (in case of one-way rentals)
/DT-	pick-up date

#### **ADDITIONAL COMMAND ENTRIES**

/EM-	a valid driver's email address (as contact information in case of urgent notifications to customer). Only applyable in car sell element and must be inserted at the end of the command (e.g. CSSXMUCC0125OCT-2/ARR-1000-1000/VT-FDMR/EM-TEST@ TEST.COM)
/FC-	foreign currency converter
/FT-	additional frequent traveler membership number (e.g. Miles & More)
/G-	payment / guarantee
/ID-	driver's SIXT loyalty card number
/LO-	pick-up station
/RT-	return time (drop-off)
/SI-	special information as free text (e.g. /SI-PREF BMW) max. 25 characters
/SQ-	special equipment (e.g. SQ-NAV; list available via GGCARSXSQ)
/VT-	vehicle type
/VV-	voucher value

Please note: Enter age and/or weight of children via /SI- in case child seats are reserved.

#### **HOW TO DISPLAY RESERVATION DETAILS**

RTSVCC3	retrieves all reservation details for car segment 3 in PNR	
RHC	displays full transaction history for car segments in PNR	



#### **HOW TO CHANGE A RESERVATION**

RT[Filekey]	opens a reservation based on given filekey	
RT/[traveler last name]	searches a reservation based on traveler's last name	
2/VT-CDMR	changes the car category in car segment 2 of the PNR	
3/DT-030CT	changes the pick-up date in car segment 3 of the PNR	
4/LO-MUC changes the pick-up location in car segment 4 of the PNR		

#### Please note:

Always remember to either complete and store your changes via commands ET or ER or ignore and reject obsolete transactions via command IG. Changing the method of payment is only possible by cancelling the old reservation and placing a new one (cancel & rebook).

#### **HOW TO CANCEL A RESERVATION**

XE2	cancels a single segment (e.g. segment 2 of the PNR)	
XI	cancels an entire PNR (Attention: all segments of the PNR will be cancelled!)	

#### **eVOUCHER**

#### Car direct sell with eVoucher option

CSSXS2/VT-CDMR/VV-EUR 50.00/CD-SX	voucher value: limited credit voucher
CSSXS2/VT-CDMR/VV-FC/CD-SX	voucher value: full credit voucher
CSSXS2/VT-CDMR/VV-FC/BN-C665042 /CD-SX	voucher value: full credit voucher debiting the rental to a company's billing number

#### Car voucher print

CVP/S2/VV-FC/ET	voucher value: full credit	
CVP/S2/VV-FC/BN-C665042/ET	voucher value: full credit voucher debiting the rental to a company's billing number	
CVP/S2/ET	issue eVoucher for segment 2	
CVP/S2/P1/ET	re-issue eVoucher after reservation modification	

**Please note:** eVouchers are only activated after the CVP command. You can recognize them by the EVN number, which appears after successful printing in the car segment. Please remember to re-activate eVouchers that have already been issued after making changes to the reservation (CVP/et/vv-fc/s2/p1).

#### **CODES**

#### Status codes

R offer is available on request only

Please note: Reservations that are on request will be processed automatically within 48 hours. Confirmation (or refusal) will be communicated via a segment status change that will also trigger a queue entry on your queue. This is a fully automated process and you do not need to queue on request reservations separately.

#### Vicinity codes for location codes

С	City	N	North of city
Т	Terminal	s	South of city
0	Off airport	W	West of city
X	Train station	E	East of city
R	Resort	Н	Hotel
Р	Port		

#### Distance codes

000 K	no kilometers included
600 K	amount of kilometers included
UNL	unlimited kilometers included
250 DY	amount of kilometers included per day
1750 WY	amount of kilometers included per week
3700 MY	amount of kilometers included per month

#### Car type codes

Class		Туре	
M	Mini	В	2-door vehicle
E	Economy	С	2/4-door vehicle
С	Compact	D	4-door vehicle
S	Standard	F	SUV
I	Intermediate	Р	Premium
F	Fullsize	Т	Convertible
Р	Premium	S	Sports Coupe
L	Luxury	V	Van
Х	Extraordinary	L	Limousine
		w	Station Wagon
		X	Special
		К	Truck / Commercial Van
Transm	ission	Engine 1	ype + Specifications
Α	Automatic	E	BEV (Battery Electric Vehicle Short-Range)
М	Manual	С	BEV (Battery Electric Vehicle Long-Range)
		н	PHEV (Plug-in Hubrid Electric Vehicle)
		R	with air condition
		N	without air condition

The GDS commands that are needed in order to book a SIXT truck or commercial van are identical to the commands for SIXT Rent a Car (see above). SIXT trucks and commercial vans are simply categorized as such with vehicle type K as second letter of the vehicle code (e.g. FKMN).

As the truck and commercial van fleet may differ from country to country in regards to vehicle size, payload, taillift Y/N etc., SIXT recommends to consult the online list available at sixt.com → truck rental → find a vehicle.

Amadues vehicle code	SIXT internal code	Example vehicle
MKMN	A	VW Caddy
EKMN	V	Mercedes Benz Vito
CKMN	В	Mercedes Benz Sprinter to 3,5t short
IKMN	S	Mercedes Benz Sprinter to 3,5t long
SKMN	W	Iveco Daily 3,5t
FKMN	С	Iveco Daily 7,2t
PKMN	Р	MAN 7,49t
LKMN	Т	MAN 11,99t

Especially in truck rental rates there might be a number of different packages with different inclusions/ exclusions available per vehicle group (e.g. included km). SIXT recommends to request these different packages via a car availability (CA) first and not to do a reservation for trucks via direct sell. In the car availability results you will be offered all available packages for the given vehicle type (e.g. VT-FKMN):

```
CASXMUCC0210SEP-1/ARR-1000-1000/VT-FKMN/CD-SX9694416
*** SIXT
                COMPLETE ACCESS PLUS RATE AVAILABILITY ***
                                      OPENING HOURS: 06:00 -20:00
SX+MUNCHEN
                   /DE
                           MUCC02
INGOLSTADTER STR. 26
ARRIVAL:WE10SEP25/10:00
                           RETURN: TH11SEP25/10:00
                                                          CORPORATE
* TERMS & CONDITIONS PLEASE USE GGCARSXXX (XX - COUNTRY LETTER
CODE)
                                                 CHECK POLICIES: USE CR
   TYPE A
             DAILY-EUR
                         ESTIMATED-EUR KM/M
                                                             RCODE PGDY
                                               CHRG
               141.62
  FKMN=
                             169.12
                                        100K
                                                 .32
                                                               LSX
                                      *** TRUCK PACKAGE ***
  FKMN=
               172.02
                             205.30
                                        300K
                                                 .32
                                                               LSX
                                         TRUCK PACKAGE ***
               212.66
                             253.66
                                        500K
                                                 .32
 3 FKMN=
                                                               LSX
                                      *** TRUCK PACKAGE ***
```

To create a reservation simply choose the desired package from the offer list (e.g. CS2 to book the rate package that includes 300 kilometers).

**Please note:** Special travel agency rates are also available for SIXT Rent a Truck. Please consult GGCARSX in order to find the CD numbers that need to be used.

## **SIXT SPORTS AND LUXURY CARS**

The GDS commands that are needed in order to book a SIXT Sports and Luxury Car are identical to the commands for SIXT Rent a Car (see above). Cars in the SIXT Sports and Luxury Cars fleet are categorized by specific ACRISS car category codes and are available at selected locations only. Please note that the SIXT Sports and Luxury Cars fleet and locations may vary per country and season.

Further information on SIXT Sports and Luxury Cars can be found at <a href="https://www.sixt.com/luxury-cars/">https://www.sixt.com/luxury-cars/</a>

Please note that some special conditions apply to SIXT Sports & Luxury Cars rentals:

- → no one-way rentals possible, pick-up location must be drop-off location
- all offers are "on request" and will automatically be processed within 48 hours via GDS
- → pick-up / return is only possible during the opening hours of the location
- → special conditions may also apply to driver's age, driving license possession, payment methods and deposit (please consult terms and conditions for further information)





## THANK YOU FOR CHOOSING SIXT

SIXT GmbH & Co. Autovermietung KG Zugspitzstraße 1 82049 Pullach Germany SIXT Reisebüro Helpdesk

Hotline +49 89 288 52 551 E-Mail travelagency@sixt.com

(Please have your agency or IATA number ready)

GDS System Code SX, GGCARSX Queue MUCSX5100/0

More information for travel agencies www.sixt.com/infopoint